



NATIONAL INVESTMENT TRUST LIMITED

TENDER NO.ADMN/OSITEMS 001 / 2024

DTD: January 26, 2024

TENDER FOR DISPOSAL OF OLD / SCRAP ITEMS NIT KARACHI

Vendors / Scrap Dealers, registered with tax authorities, are invited to submit bid / Offers up to date / time notified hereunder in sealed envelope for purchase of Old / Scrap items of National Investment Trust Limited, Karachi. Tender document, including complete list of old / scrap items, may be obtained free of cost from Administration Department, NIT Head Office, 6th floor, NBP Building, I.I. Chundrigar Road, Karachi, during working days / hours.

The sealed envelope containing Tender Documents duly completed / stamped and signed by the authorized person of vendor and duly marked on face of envelope “**Tender for Purchase of old / scrap items**” may be dropped in Tender Box placed at Receptions Area, NIT Head Office, or may be submitted at Administration Department, NIT Head Office (address appearing below) **up to February 19, 2024 at 3:00 p.m. Tenders / Offers will be opened on same day at 3:30 p.m. Tender documents / Tender Notice will also be downloaded from NITL Website (www.nit.com.pk).**

This advertisement is also available on PPRA website at (www.ppra.org.pk)

Thanking you,

Yours faithfully,

(S.T.A. QUADRI)
Head of Administration

**Contact Persons : 1) Mr. Lal Afsar, Asstt: Section Manager-Admn.;&
2) Mr. Hafeezur Rehman, Chief Manager-Admn.
Office Phone: 021-32412056 – 59 Ext: 233 and 217
respectively.**

National Bank Building, 6th Floor, I.I. Chundrigar Road, Karachi – 74000 Pakistan

TEL: 021-32412056 (4 Lines) FAX: 021-32422719 UAN: 111-648-648

E-mail: info@nit.com.pk, Website: www.nit.com.pk



NATIONAL INVESTMENT TRUST LIMITED

Dated: _____

Attachment – 1

The Head of Administration
National Investment Trust Limited
NBP Building, 6th Floor
I.I. Chundrigar Road
KARACHI:

SUBJECT :TENDER / OFFER FOR PURCHASE OF OLD / SCRAP ITEMS

Sir,

We hereby submit our tender / offer in sealed envelope duly marked “**Tender for purchase of old / scrap items**” from National Investment Trust Limited, Karachi, according to the terms and conditions of tender document.

NIT reserves the right to accept / reject tender / offer at any stage of the tender process, reasons for which will be apprised only on request in writing. NIT will not be liable for any loss or damage to any party acting in reliance thereon. Necessary information is given below:

Vendors Status : _____

Name of Authorized /Contact Person : _____

Office Phone / Mobile # : _____

E-mail address : _____

Office Address : _____

Yours Sincerely,

(Name and Signature of Authorized Signatory)

Encl: (Detail)



NATIONAL INVESTMENT TRUST LIMITED

NATIONAL INVESTMENT TRUST LIMITED ADMINISTRATION DEPARTMENT

TERMS & CONDITIONS

- 1) Parties who intend to buy old / scrap items will be required to submit their offers (on format enclosed herewith) in sealed / closed envelop by February 19, 2024 up to 3:00p.m. The sealed/closed envelope should be clearly marked on top **“OFFER FOR PURCHASE OF OLD/ SCRAP ITEMS”**.
- 2) All parties are allowed to submit their offer for one type or all types. They will be required to fill out figure of offer with ball pen in relevant column against each type / each item.
- 3) Item each will be offered to party on the basis of the Highest offer against payment/ realization of offered value.
- 4) If any party submits offer lump sum being the overall highest for all types, he/ she will be offered to buy all types against payment/ realization of offered value. If the overall offer is not the highest, item each type will be offered on the basis of the highest offer to parties.
- 5) Earnest Money @ 10% of offered amount (refundable) will be required along with sealed tenders/ offers in shape of Pay Order / Demand Draft in the name of National Investment Trust Limited.
- 6) Conditional offer will not be entertained.
- 7) All offers should be received in sealed/closed envelopes will be opened on February 19, 2024 at 3:30 p.m.in presence of parties and NIT Committee members.
- 8) All types of items are offered on as is where is basis as such no claim after taking possession of items will be accepted.
- 9) Payment of offered amount will be required only through crossed cheque / Pay Order in favour of **“NATIONAL INVESTMENT TRUST LIMITED.”**
- 10) Tax Challan of any tax / levy etc. (if any) deducted from the payment by vendor / offerer will be required after deposit of tax to the tax authorities. The tax amount and the name of **“National Investment Trust Limited”** must be clearly shown in challan.

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- 11) Once payments are received/ realized, parties will be required to take possession /lift their lots/ items on their own arrangement within 1-2 days failing which their deals may be canceled and earnest money will be forfeited.
- 11) Any offer without deposit of earnest money will not be entertained.
- 12) Parties will be required to provide copy of CNIC of authorized person with statement of offers.
- 13) The Management of NIT reserves the right to reject all or any of the offers after receipt of offers.
- 14) The earnest money in respect of offers, which will not be accepted, will be refunded/ returned within 3 days after approval or immediately after delivery of old / scrap items to successful bidder.

If the above terms and conditions are acceptable the bidder / offerer should sign this letter and enclose withtheir offer.

**SIGNATURE OF OFFERER WITH
OFFICIAL STAMP (IF ANY)**

NAME: _____



NATIONAL INVESTMENT TRUST LIMITED

GENERAL TERMS AND CONDITIONS OF TENDER

- (i) Tender / Offers once opened by the Committee will not be taken back by the participants.
- (ii) Incomplete / Conditional offers will not be entertained. Cutting / Overwriting will require counter-signing by the authorized person of vendor.
- (iii) Offered price will be inclusive of all taxes, duties etc. levied by the Government of Pakistan/ Sindh Government. NIT will not be responsible to deposit / pay any kind of tax on behalf of vendor / offerer.
- (iv) Bids submitted by vendors will remain valid up to 30 days from the date of its opening
- (v) Bidders will submit declaration that they are not blacklisted by Government / Semi Government Organizations for any kind of deviation from procedure etc.

QUALIFICATION OF BID

- (i) Vendors will submit copies of registration with tax Authorities.
- (ii) Vendors blacklisted by Government / Semi Government Organizations are not eligible to participate in tender process. Bidders not blacklisted will submit Declaration on Blacklisting by Government / Semi-Government Organizations to meet the requirement of eligibility on our Format (**Attachment # 3**).
- (iii) Bidders will submit rates against each item or for the whole lot inclusive (taxes / all fees / all charges etc.) on our Format (**Attachment -4**).

EVALUATION OF BID

- (i) Both rates, item wise or lot wise, along with all terms and conditions of tender will be considered for evaluation of bid.
- (ii) The highest evaluated bid / offer will be accepted.
- (iii) Result of evaluation of bid / offer will be communicated to all participating vendors.



NATIONAL INVESTMENT TRUST LIMITED

Attachment – 2

Head of Administration
National Investment Trust Limited
6th Floor, NBP Building, I.I. Chundrigar Road
KARACHI:

We, the undersigned, declare that;

We understand that, according to your conditions, Bids must be supported by Bid Earnest Money of 10% of offered bid amount.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however, without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we;

have withdrawn our Bid during the period of Bid validity specified in the Letter of Bid; or

having been notified of the acceptance of our Bid by NIT during the period of Bid validity, (i) fail or refuse to sign the Contract; or (ii) fail or refuse to furnish the Performance Security (or guarantee), if required.

We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder, or (ii) twenty eight days after the expiration of our Bid.

Name of the Bidder* _____

Name of the person duly authorized to sign
the Bid on behalf of the Bidder** _____

Title of the person signing the Bid _____

Signature of the person named above _____

Date Signed _____ Day of _____

* In the case of the Bid submitted by joint venture specify the name of the Joint Venture as Bidder.

** Person signing the Bid shall have the power of attorney given by the Bidder attached to the Bid.

[Note: In case of a joint Venture, the Bid-Securing Declaration must be in the name of all members to the Joint Venture that submits the Bid]3



NATIONAL INVESTMENT TRUST LIMITED

Attachment – 3

DECLARATION

We hereby declare that we were not ever blacklisted by the Government / Semi Government Organization for any deviation of procedure / rules / services supplied to the Organizations contesting in bid processes.

For (Bidder Name)

Name and Signature of authorized Officials of Bidder with official stamp



NATIONAL INVESTMENT TRUST LIMITED

Attachment – 4

SUBMISSION OF TENDER (Financial Bid on Bidder Letter Head)
FOR PURCHASE OF OLD / SCRAP ITEMS

Sr.#	Detail of items	Quantity	Total Amount offered (inclusive all taxes)	Remarks (if any)
1	Split Air Conditioner PEL 1.5 ton (complete set)	01		
2	Split Air Conditioner PEL 2.0 ton (complete set)	01		
3	Floor mounted Air Conditioner Acson 4.0 ton (complete set)	02		
4	Refrigerator (Dawlance)	01		
5	Hanging Lamps / Bulb	01		
6	Exhaust Fans (Pak Fan)	02		
7	Telephone Sets (digital)	27		
8	LED Tube Lights	109		
9	Microwave Ovan (Electrolux & PEL)	02		
10	Deutsche Power UPS (650 KVA)	03		
11	UPS Batteries (Different watts)	20		
12	AVR 6KVA (Titan)	01		
13	Fax Machine (Canon L-220)	01		
14	Electric Accessories (including wires/Smoke detectors/pipes/electric kettles etc.)	Various		
15	LCD Screen (HP/View Sonic/Dell)	12		
16	System Desk Top (HP8100/Dell Vostro/DC 5800)	05		
17	Key Boards	19		
18	Mouse	07		
19	Printer (606 Duplex)	01		
20	Servers (IBM x 3650)	07		
21	Tape Driver Servers (IBM)	01		
22	Scanners (HP Scan Jet G3010)	01		
23	UPS ABB 20 KVA (Power Scale) P1512554 (with batteries)	01		
24	UPS APC 40 KVA (Galaxy 300) UJ1224100104 (with batteries)	01		

For (Bidder Name)

Name and Signature of authorized Official of
Bidder with official stamp

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