

ADMINISTRATION DEPARTMENT

Admn. 24(42-C)/03/2018

Date: December 21, 2018

**TENDER FOR RENEWAL OF EXISTING KASPERSKY ANTIVIRUS TOTAL
SECURITY FOR BUSINESS LICENSES FOR USE AT NIT KARACHI**

National Investment Trust Limited an Asset Management Company managing mutual funds in Pakistan inviting all established Companies having Tier 1 / Tier 2 partnership or higher with Kaspersky Products and sound financial background having registration with tax authorities and all mandatory bodies to submit bids in sealed envelope clearly marked “**RENEWAL OF KASPERSKY ANTIVIRUS**” containing separate two sealed envelopes – one containing technical information / documents as advised in this document duly marked “**Technical Proposal**” and the other containing financial proposal duly marked “**Financial Proposal**”.

Tender documents, which are containing detailed terms and conditions, method of participation, procedure for submission of Tenders, validity, opening of Tender, evaluation criteria, clarification / rejection of Tender are available for the interested participants at National Investment Trust Limited, 6th Floor, National Bank of Pakistan Building, I.I. Chundrigar Road, Karachi. Tender documents can be downloaded from NIT website www.nit.com.pk free of cost.

Sealed Tender in accordance with the instructions in the documents, must reach at National Investment Trust Limited, 6th Floor, NBP Building, I.I. Chundrigar Road, Karachi, on or before January 8, 2018 up to 3:00 p.m. Technical proposals will be opened the same day at :30 p.m. This advertisement is also available on PPRA Website www.nit.com.pk

(S.T.A QUADRI)
Head of Administration



**TENDER FOR RENEWAL OF EXISTING
KASPERSKY ANTIVIRUS TOTAL SECURITY FOR
BUSINESS LICENSES FOR USE AT NIT, KARACHI**

TABLE OF CONTENTS

	PAGE No
1. INTRODUCTION	4
2. SCOPE OF WORK	4
3. INFORMATION FOR BIDDERS	4
4. TERMS AND CONDITIONS	5
5. PROCEDURE FOR BID SUBMISSION	6
6. EVALUATION CRITERIA	7
7. PAYMENT TERMS	7

ANNEXURES

Annexure I	:	TECHNICAL SPECIFICATION FOR ANTIVIRUS SOFTWARE	8
Annexure II	:	BILL OF QUANTITY	9
Annexure III	:	QUALIFICATION CRITERIA	10

1. INTRODUCTION

- 1.1** National Investment Trust (NIT) is the oldest and largest Mutual Fund Company of Pakistan, with its Head Office located in Karachi and operation spread all over Pakistan through its 23 branches and a customer facilitation center in Karachi.
- 1.2** Sealed Tenders are invited from reputed and well established firms/companies registered with Sales Tax and Income Tax Departments for the renewal of existing Kaspersky Antivirus Licenses as per specification, quantity and conditions mentioned in this document for delivery at NIT, Karachi and for a period of two year in case of its price benefit over single year, else period of one year will be chosen.

2. SCOPE OF WORK

- 2.1** NIT is using Kaspersky Antivirus enterprise solution since February 2009. The previous license authorization period is due to expire and it is now required that this product (as per the mentioned specification) may be renewed through the authorized partners of the principal. The Selected bidder will be responsible for the configuration, implementation and training falling within the scope of this renewal as per NIT business process and upgrade of product previously purchased.
- 2.2** Selected bidder must ensure that the supplied Antivirus Software Licenses is fully operational, Latest Version and performs properly and meet Tender Technical Specification.

3. INFORMATION FOR BIDDERS

Name of Procuring Agency:	National Investment Trust Limited National Bank Building, 6 th Floor, I.I. Chundrigar Road, Karachi. 74000, Pakistan.
Last date for Bid Submission	January 8, 2018 at 03.00 P.M
Bid Opening Date and Time	January 8, 2018 at 03.30 P.M
Bid Opening Place	National Investment Trust Limited National Bank Building, 6 th Floor, I.I. Chundrigar Road, Karachi. 74000, Pakistan.
Contact Person	Mr. S. T. A. Quadri, HO - Admin
Phone:	021-32412056-9 (Ext : 235)
Direct Phone	021-32425101
E-mail	avpadmin@nit.com.pk
Fax:	021-32422719

4. TERMS AND CONDITIONS:

- 4.1.** The bidder should be registered with Sales Tax and Income Tax Department.
- 4.2.** The bidder must be holding Tier 1 / 2 partnership level or higher for Pakistan from the principal.
- 4.3.** Bid should be submitted in Pak Rupees only.
- 4.4.** Complete items against above mentioned bidding category should be included in bid submitted.
- 4.5.** Bidder firm has not been blacklisted by any Government/Semi Government organization.
- 4.6.** NIT reserves the right to accept/reject wholly or partially any tender at any stage of the tender process. Reasons may be provided upon written request.
- 4.7.** Validity period of the bids shall be for at least 30 days.
- 4.8.** The decisions of NIT will be binding on all concerned and will in no case be challengeable at any forum or any court of law.
- 4.9.** Bids are liable to be rejected if; they are not conforming the terms, conditions and specifications stipulated in this Tender.
- 4.10.** During the examination, evaluation and comparison of the bids, the NIT at its sole discretion may ask the bidder for clarifications of its bid. However, no change in the price or substance of the bid shall be sought, offered or permitted after bid submission.
- 4.11.** For this tender all updates/changes shall be communicated through email by NIT.
- 4.12.** Delivery for all items is required to be executed within Two (02) to Five (05) working days.
- 4.13.** The bidder must certify that the offered product is the latest available against the given specification.
- 4.14.** The delivery will be made at NIT Head Office, Karachi.
- 4.15.** The bidder must have office in Karachi / Lahore and fully capable to provide maintenance support from this location.
- 4.16.** Bids submitted via email or fax will not be entertained.

PROCEDURE FOR BID SUBMISSION

- 5.1.** For this tender ‘Single stage- Two envelope procedure’ for open competitive bidding shall be adopted.
- 5.2.** Bid envelope submitted will comprise of a single envelope containing two separate closed / sealed envelopes containing Technical and Financial proposal.
- 5.3.** Technical proposal envelope should be marked as ‘Technical proposal ’ and should include following documents:
 - 5.3.1.** Technical brochure of the offered Product
 - 5.3.2.** Company profile.
 - 5.3.3.** List of customers (corporate sector) along with their contact details
 - 5.3.4.** Technical specification (Annexure I) document completely filled, signed and stamped for identifying offered Product.
 - 5.3.5.** Authorization letter from principal for both partner and its distributor.
 - 5.3.6.** Income Tax/GST certificate of the bidder.
 - 5.3.7.** Local Training outline covering product specification.
 - 5.3.8.** Any other document required as per this tender document.
- 5.4.** Financial proposal should be marked ‘Financial proposal’ and contain bid price filled as per BOQ (Annexure II) as per specification given in Annexure 1 and bank draft for the earnest money.
- 5.5** In first stage only the ‘Technical proposals’ will be opened in the presence of bidder’s representatives that choose to attend.
- 5.6** Technical proposals of the bidders will be evaluated, generally for compliance of ALL the requirements given in the tender document and specifically for Qualification Criteria given in Annexure III.
- 5.7** Vendors who will not submit all required documents / information as per Qualification Criteria and do not meet the qualification requirement will be declared as Non-Qualified Vendors.
- 5.8** As a part of technical evaluation, bidders may be asked to arrange visit to their completed projects.
- 5.9** On the basis of Qualification Criteria, the financial proposal of only technically qualified bidder will be opened in the presence of their representatives that choose to attend.
- 5.10** Financial proposals of bids found technically non-responsive will be returned un-opened.

6. EVALUATION CRITERIA

The lowest financial bid will be accepted.

7. PAYMENT TERMS

- 7.1** No payment shall be made in advance to the Vendor as mobilization advance.
- 7.2** Hundred percent (100%) cost of renewal of Antivirus software Licenses shall be paid and will be released after successful delivery as per annexure I and verification of Licenses as per Bill of Quantity (BOQ) and invoice processing as per internal procedure.
- 7.3** All payments shall be made after deduction of taxes.
- 7.4** All payments shall be made through cross cheque in the Pak Rupees.
- 7.5** Taxes will be deducted at source as per government rules at the time of payment.
- 7.6** Bidder should mention any other charges/optional charges in financial bid deemed necessary to complete and compare final bid amount. (all inclusive including taxes)

ANNEXURE 1: TECHNICAL SPECIFICATION FOR ANTIVIRUS LICENSES

Product	Features	Compliance (Y/N)	Comments
1.1 LICENSES RENEWAL OF ANTIVIRUS (KASPERSKY)	1.1.1 Kaspersky Total Security for Business		
	1.1.2 Anti-Malware for Workstations and file servers		
	1.1.3 Firewall		
	1.1.4 Cloud-Assisted Protection		
	1.1.5 Application Control		
	1.1.6 Application Whitelisting		
	1.1.7 Web Control		
	1.1.8 Device Control		
	1.1.9 File Server Protection		
	1.1.10 Mobile Device Management (MDM)		
	1.1.11 Mobile Endpoint Security		
	1.1.12 Encryption		
	1.1.13 Systems Configuration		
	1.1.14 Network Admission Control		
	1.1.15 Advanced Vulnerability Scanning		
	1.1.16 Asset management – hardware, software and licenses		
	1.1.17 Patch and vulnerability management		
	1.1.18 Operating system (OS) deployment		
	1.1.19 Administration Kit		
	1.1.20 Unified management console		
	1.1.21 Kaspersky Security Center (including Systems Management and MDM)		
	1.1.22 Kaspersky Endpoint Security for Windows, Linux & MAC		
	1.1.23 Kaspersky Anti-Virus for Windows Server Enterprise Edition		
	1.1.24 Kaspersky Security for Mobile		
	1.1.25 Kaspersky Security for Microsoft Exchange Servers		
	Kaspersky Anti-Virus for Proxy Server		
	1.1.26 Kaspersky Anti-Virus for Microsoft ISA Server and Forefront TMG		
	1.1.27 Kaspersky Security for Microsoft SharePoint Server		
	1.1.28 Client License		
1.1.29 Media Kit			
2.1 Deployment & Training	2.1.1 Complete product deployment as per NIT business Process		
	2.1.2 On site 20 hrs. comprehensive training as per course outline provided by Product Vendor		

ANNEXURE II: BILL OF QUANTITY (To be attached as part of Financial Bid)

PRICE FOR ONE YEAR

Software Type	Quantity		Unit Price (Rs.)	Total Price
2.1 KASPERSKY TOTAL SECURITY FOR BUSINESS (Latest Version) (As per specifications in Annexure I)	2.1.1 CAL RENEWAL	177		
	2.1.2 Software Media Kit	1		

PRICE FOR TWO YEARS

Software Type	Quantity		Unit Price (Rs.)	Total Price
2.1 KASPERSKY TOTAL SECURITY FOR BUSINESS (Latest Version) (As per specifications in Annexure I)	2.1.1 CAL RENEWAL	177		
	2.1.2 Software Media Kit	1		

Note:

1. Bidder should mention any other charges/optional charges in financial bid deemed necessary to complete and compare final bid amount. (All-inclusive including taxes)
2. Two year Period may be chosen in case it benefits the tendering entity.

ANNEXURE III: QUALIFICATION CRITERIA

Vendors who will meet the following conditions and submit the documents / statements / information as mentioned, will be declared Qualified Vendors while others will be classified as Non-Qualified Vendors.

1. Income Tax Certificate / GST Certificate (Copy to be provided) of partner and its distributor.
2. Holding partnership like Tier 1/or 2 for Pakistan from the principal (Copy to be provided).
3. Authorization letter of partnership and distributorship from the principal.
4. The distributor involved should be registered in Pakistan with offices in multiple cities (including Karachi) and provide confirmation letter for this supply of licenses and support of antivirus.
5. The partner / distributor should have support staff certified for Kaspersky Professional, Consultant and System Engineer.
6. Successful implementation of at least three (03) similar projects* completed within last two years. Testimonial from the customer or can be confirmed by NIT through the contact detail provided.
7. The Antivirus software deployed Projects completed during last 2 years and in hand should have a combined worth of at least Rs.5.0 Million (list to be provided).
8. Completely Filled Bill of Quantity.
9. Proof of Company being in operation for at least 3 years in Pakistan in relevant business.
10. Compliance of the offered Antivirus Software with the specification mentioned in Technical Information. Annexure I completely filled signed and stamped to be included.
11. List of product certified technical support staff with length of service with vendor.

** Project listed should be of the same or higher specification than this Tender*